

**GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL Meeting
Minutes
April 25, 2017
District Conference Room**

SPECIAL MEETING

The meeting was called to order at 7:00 a.m. by President West followed by the Pledge of Allegiance.

Members Present: Jeffrey West, President; Daniel Dupee II, Vice President; Sandra Young Klindt; Jamie Lee; and Michael Ward

Members Absent: Brien Spooner; Cathy Pitkin

Others Present: Cammy J. Morrison, Superintendent of Schools; Lisa K. Smith, Executive Director of Administrative Services; Debra Bennett, District Clerk

DISCUSSION / ACTION

1. Board Discussion / Action - ***BE IT RESOLVED***, that the General Brown Central School District Board of Education takes action to approve the Proposed 2017-2018 Administrative Budget for the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services as mailed to component districts and presented at the BOCES Annual Meeting on April 12, 2017.

Motion for approval by Daniel Dupee, seconded by Sandra Klindt, with motion approved 5-0.

2. Board Discussion / Action - Voting for the election of members to the Jefferson-Lewis (BOCES) Board of Cooperative Education Services. Three (3) vacancies exist, and three (3) candidates have been nominated to fill these vacancies for a three year term of office beginning July 1, 2017:

- ❖ Is there a motion to cast one vote for Mrs. Grace H. Rice of South Lewis Central School District, to fill one vacancy on the BOCES Board of Education? Yes votes: 5 No votes: 0
- ❖ Is there a motion to cast one vote for Mrs. Alice Draper of Belleville Henderson Central School District, to fill one vacancy on the BOCES Board of Education? Yes votes: 5 No votes: 0
- ❖ Is there a motion to cast one vote for Mrs. Barbara A. Lofink of Carthage Central School District, to fill one vacancy on the BOCES Board of Education? Yes votes: 5 No votes: 0

THEREFORE, BE IT RESOLVED, that the General Brown Central School District Board of Education directs the District Clerk to cast one ballot for each vacancy on its behalf for the candidates above receiving the most votes.

The following three (3) nominees will receive one vote each:

- Grace H. Rice
- Alice Draper
- Barbara A. Lofink

Motion for approval by Jamie Lee, seconded by Michael Ward, with motion approved 5-0.

3. Board Action - Approval is requested for the **2017-2018 Property Tax Report Card**

Motion for approval by Sandra Klindt, seconded by Daniel Dupee, with motion approved 5-0.

4. Board Action - Approval is requested to award **Steele-Ponte Ford the bid purchase** of one 2017 Ford F-250 pickup truck in the amount of \$24,569, and one 2017 8-passenger van in the amount of \$24,969

Motion for approval by Daniel Dupee, seconded by Jamie Lee, with motion approved 5-0.

RECOMMENDATIONS AND ACTION

5. Board Action - Personnel Changes as listed:

A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed:

RECOMMENDATION and ACTION is made by Michael Ward, and seconded by Sandra Klindt. Motion approved 5-0.

(A) Retirements: (none)

(B) Resignations as listed:

Name	Position	Effective Date
Elizabeth Shawcross	4-Hour Bus Driver	4/28/2017
Tina Phelan	5-Hour Bus Driver	4/28/2017

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Blanche Livingston	Sub-Aide	\$9.76 per hour	n/a	4/20/2017
Wayne Livingston	4-Hour Bus Driver	\$12,465 annually (prorated), Step 5	n/a	4/26/2017
Elizabeth Shawcross	5-Hour Bus Driver	\$20,445 (prorated), Step 27	n/a	4/29/2017
Tina Phelan	4-Hour Bus Driver	\$14,409 (prorated), Step 11	n/a	4/29/2017

6. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance.

The following employees have received FINAL CLEARANCE from SED:

- **Blanche Livingston** - Substitute Aide

Motion for approval by Daniel Dupee, seconded by Sandra Klindt, with motion approved 5-0.

Motion for Adjournment:

There being no further business or discussion, a motion is requested to adjourn the meeting.

Motion to adjourn by Jamie Lee, seconded by Daniel Dupee, with motion approved 5-0. Time adjourned: 7:03 a.m.

Respectfully submitted: _____
Debra L. Bennett - District Clerk

- Supporting documents may be found in supplemental file dated April 25, 2017